

CITYNVEST MEETINGS FOLLOW-UP

- 1st Meeting:

- Date: October 25, 2016
- Place: Regional Development Agency of Murcia (INFO)
- Participants:
 - José Alfonso Segado González (Inspection Service Manager of the Sub-directorate General for Energy, Industry and Mining).
 - José Pablo Delgado Marín (Head of the ELENA-Fuensanta team - INFO).
 - Pablo Barrachina Rodríguez-Guisado (ELENA-Fuensanta team - INFO).
 - Javier Illán López (ELENA-Fuensanta team - INFO).
 - Fernando Sánchez Lara (ELENA-Fuensanta team - INFO).
 - Rafael Ataz Gómez (Head for European Initiatives and Energy - INFO).
- Background: once relationships between the Directorate General for Heritage, Computing and Telecommunications (*DGPIT*), the Directorate General for Energy, Industry and Mining (*DGEAIM*) and the Regional Development Agency of Murcia (INFO) were formalized, work in an Energy Efficiency Plan for Buildings began. The first phase began with the gathering of available audits on 24 Administration buildings to determine immediate actions within this phase. Based on audit analyses, INFO technicians drafted an initial Technical Specifications Document for the efficiency improvement tender. The ESCO model was established in line with improvement needs and existing funding and investment limitations.
- Subjects discussed: The Technical Specifications Document for intervention in 24 buildings was presented to and reviewed with a *DGEAIM* leader. Key document aspects were discussed and the doubts addressed, including contractual services and problems encountered, such as the accuracy of audit data obtained in 2011 and 2012, when equipment inventory discrepancies may have occurred.
- Action points raised: update the Document to include suggestions and observations made during the meeting → INFO technicians.

- 2nd Meeting:

- Date: November 22, 2016. 1.30 PM
- Place: Directorate General for Heritage, Computing and Telecommunications
- Participants:
 - Miriam Pérez Albaladejo (Director General for Heritage, Computing and Telecommunications).
 - Pedro Madrigal de Torres (Heritage Sub-Director).
 - José Egea Peñalver (Heritage Sub-Directorate).
 - Luis Alberto Pina Cano (Heritage Sub-Directorate).

- Elisa Moreno Vicente (DGPIT Technician).
- Esther Marín Gómez (Director General for Energy, Industry and Mining).
- Francisco González Cubero (Sub-Director General for Energy, Industry and Mining).
- Joaquín Abenza Moreno (Service Head for Industrial and Mining Planning).
- José Alfonso Segado González (Inspection Service Manager of the Sub-directorate General for Energy, Industry and Mining).
- Miguel Ángel Pujante Murcia (Industrial and Energy Planning Service).
- José Pablo Delgado Marín (Head of the ELENA-Fuensanta team - INFO).
- Pablo Barrachina Rodríguez-Guisado (ELENA-Fuensanta team - INFO).
- Javier Illán López (ELENA-Fuensanta team - INFO).
- Subjects discussed:
 - The course of action for implementation of the *Energy Efficiency Plan for Administration Buildings* was laid out. The aim was to prepare an energy management tender for 24 buildings in the first phase, auditing the remaining buildings in successive phases and preparing their batch-based tenders.
 - The Technical Specifications Document draft for 24 buildings (1st phase) was presented to representatives from both Directorates General.
 - Comments on both documents were made, such as the need to justify a single-batch tender and the lack of maintenance cost information to assess the P2 contract service.
 - Heritage representatives said that prior to drafting the Administrative Terms Document, they needed to develop a procurement Supporting Memorandum which should include solvency criteria, award criteria and administrative and legal contract fundamentals, in accordance with the Technical Specifications presented.
- Action areas discussed:
 - Review of the Technical Specifications Document for the 24 buildings → Heritage and industry.
 - Draft of the Procurement Memorandum → INFO.
 - Gathering of energy data and information on buildings of the Murcia Region Administration (CARM) → Industry.

- 3rd Meeting:

- Date: January 20, 2017.
- Place: Directorate General for Energy, Industry and Mining.
- Participants:
 - Esther Marín Gómez (Director General for Energy, Industry and Mining).
 - José Alfonso Segado González (Inspection Service Manager of the Sub-directorate General for Energy, Industry and Mining).

- José Pablo Delgado Marín (Head of the ELENA-Fuensanta team - INFO).
 - Pablo Barrachina Rodríguez-Guisado (ELENA-Fuensanta team - INFO).
 - Fernando Sánchez Lara (ELENA-Fuensanta team - INFO).
 - Subjects discussed:
 - DGEAIM was informed that INFO presented an ELENA project request (E2B Challenge) with the aim to support energy rehabilitation in buildings. European Investment Bank (EIB) funds would be used to pay audits (mostly non-refundable) aimed at gathering real data on the energy situation of Administration buildings.
 - Tasks were planned and distributed prior to selecting the buildings inventory and determining the documentation required for *CARM* buildings included within the Plan.
 - Action areas discussed:
 - Gathering of energy data and information on Murcia Region buildings → Industry.
- [4th Meeting:](#)
- Date: February 10, 2017. 11.30 AM
 - Place: Directorate General for Heritage, Computing and Telecommunications
 - Participants:
 - Pedro Madrigal de Torres (Heritage Sub-Director).
 - José Egea Peñalver (Heritage Sub-Directorate).
 - Luis Alberto Pina Cano (Heritage Sub-Directorate).
 - Elisa Moreno Vicente (DGPIT Technician).
 - Francisco González Cubero (Sub-Director General for Energy, Industry and Mining).
 - José Alfonso Segado González (Inspection Service Manager of the Sub-directorate General for Energy, Industry and Mining).
 - José Pablo Delgado Marín (Head of the ELENA-Fuensanta team - INFO).
 - Pablo Barrachina Rodríguez-Guisado (ELENA-Fuensanta team - INFO).
 - Javier Illán López (ELENA-Fuensanta team - INFO).
 - Subjects discussed:
 - DGPIT technicians and managers presented two reports which included remarks to the Supporting Memorandum and Technical Specifications Document for the 24 buildings. The reports mentioned the need to include the contract's economic analysis and feasibility study, present a more thorough breakdown of parameters impacting tender prices, consider the possibility of including new buildings and extending existing ones and make recommendations to the technical solvency of tenderers.
 - Action areas discussed:
 - Update the Supporting Memorandum and Technical Specifications Document of the 1st phase → INFO.

- 5th Meeting:

- Date: February 14, 2017. 1.30 PM
- Place: Directorate General for Energy, Industry and Mining.
- Participants:
 - Esther Marín Gómez (Director General for Energy, Industry and Mining).
 - Francisco González Cubero (Sub-Director General for Energy, Industry and Mining).
 - José Alfonso Segado González (Inspection Service Manager of the Sub-Directorate General for Energy, Industry and Mining).
 - Miguel Ángel Pujante Murcia (Industrial and Energy Planning Service).
 - Miriam Pérez Albaladejo (Director General for Heritage, Computing and Telecommunications).
 - Pedro Madrigal de Torres (Heritage Sub-Director).
 - José Egea Peñalver (Heritage Sub-Directorate).
 - Luis Alberto Pina Cano (Heritage Sub-Directorate).
 - Elisa Moreno Vicente (DGPIT Technician).
 - José Pablo Delgado Marín (Head of the ELENA-Fuensanta team - INFO).
 - Pablo Barrachina Rodríguez-Guisado (ELENA-Fuensanta team - INFO).
 - Javier Illán López (ELENA-Fuensanta team - INFO).
- Subjects discussed:
 - A new Supporting Memorandum and Technical Specifications Document for the 1st phase draft was created, incorporating most suggestions made by DGPIT. INFO technicians referred to the lack of information on maintenance costs and how that made it difficult to determine tender prices and conduct the feasibility study. The need to establish objective assessment criteria was mentioned. With that aim, INFO presented its improvement assessment for buildings based on the use of a building energy rating software certified by Spain's Ministry. The possibility to include within the contract the P3 service, total guarantee, was also assessed.
 - The *CARM* building inventory status was monitored. Technicians from both Directorates, in collaboration with INFO, gathered the information and selected the list of buildings to be included in subsequent phases.
- Action areas discussed:
 - Review the Supporting Memorandum and Technical Specifications Document of the 1st phase → Heritage and Industry.
 - Update the Supporting Memorandum and Document → INFO.
 - Gather energy data and information on Murcia Region buildings → Industry and Heritage.

- 6th Meeting:

- Date: February 24, 2017. 9.30 AM
- Place: Directorate General for Heritage, Computing and Telecommunications.
- Participants:
 - Pedro Madrigal de Torres (Heritage Sub-Director).
 - José Egea Peñalver (Heritage Sub-Directorate).
 - Luis Alberto Pina Cano (Heritage Sub-Directorate).
 - Elisa Moreno Vicente (DGPIT Technician).
 - José Pablo Delgado Marín (Head of the ELENA-Fuensanta team - INFO).
 - Pablo Barrachina Rodríguez-Guisado (ELENA-Fuensanta team - INFO).
 - Roberto Verdú Groetsch (ELENA-Fuensanta team - INFO).
- Subjects discussed:
 - The purpose of the meeting was to find the most suitable legal grounds for the contract regulating procurement specifications for building rehabilitation processes. That would involve contracting an Energy Service Enterprise (ESE), modifying the object and referring to the IDAE type contract and similar contracts before that.
- Action areas discussed:
 - Update the contract purpose in the Supporting Memorandum and Technical Specifications Document of the 1st phase → INFO.

- 7th Meeting:

- Date: February 27, 2017. 1.00 PM
- Place: Directorate General for Heritage, Computing and Telecommunications
- Participants:
 - Miriam Pérez Albaladejo (Director General for Heritage, Computing and Telecommunications).
 - Pedro Madrigal de Torres (Heritage Sub-Director).
 - José Egea Peñalver (Heritage Sub-Directorate).
 - Luis Alberto Pina Cano (Heritage Sub-Directorate).
 - Elisa Moreno Vicente (DGPIT Technician).
 - Esther Marín Gómez (Director General for Energy, Industry and Mining).
 - Francisco González Cubero (Sub-Director General for Energy, Industry and Mining).
 - José Alfonso Segado González (Inspection Service Manager of the Sub-Directorate General for Energy, Industry and Mining).

- Miguel Ángel Pujante Murcia (Industrial and Energy Planning Service).
 - José Pablo Delgado Marín (Head of the ELENA-Fuensanta team - INFO).
 - Pablo Barrachina Rodríguez-Guisado (ELENA-Fuensanta team - INFO).
 - Fernando Sánchez Lara (ELENA-Fuensanta team - INFO).
 - Subjects discussed:
 - The process for developing the Supporting Memorandum and Technical Specifications Document of the 1st phase was followed up: after discussing assessment criteria changes, it was decided to include the P3 service, total guarantee, for light fittings and partially, for HVAC equipment. The possibility of a contract scope reduction, affecting both the number of buildings and the use of teleprocessing, was mentioned. These decisions needed to be ratified by both Directorates.
 - The status of CARM building inventory over the following phases was discussed, as well as the problems encountered when gathering energy consumption information on those buildings.
 - Action areas discussed:
 - Review the Supporting Memorandum and Technical Specifications Document of the 1st phase → Heritage and Industry.
 - Update the Supporting Memorandum and Technical Specifications Document of the 1st phase → INFO.
 - Select contract managers → Industry and Heritage.
 - Complete the CARM building inventory to include in E2B Challenge for subsequent phases → Industry and INFO.
- 8th Meeting:
- Date: March 7, 2017. 9.00 AM
 - Place: Regional Development Agency of Murcia
 - Participants:
 - Rafael Ataz Gómez (Head for European Initiatives and Energy - INFO).
 - José Pablo Delgado Marín (Head of the ELENA-Fuensanta team - INFO).
 - Fernando Sánchez (ELENA-Fuensanta team - INFO)
 - Amalia Jara Torrecillas (ELENA-Fuensanta team - INFO)
 - José Egea Peñalver (DGPIT's Technical Office Manager).
 - Javier García Moreno (DGPIT Technician).
 - Elisa Moreno Vicente (DGPIT Technician).
 - Miguel Ángel Pujante Murcia (Industrial and Energy Planning Service).
 - Subjects discussed:

- During this meeting, the buildings inventory included in the ELENA proposal, E2B Challenge, was discussed. All buildings and premises not managed by *CARM*, not in use or with usage or management conditions not falling within the scope of this program, were rejected.
 - The possibility to add new buildings not included in the preliminary inventory, was considered.
 - The data of buildings with a confusing or erroneous identification, was reviewed.
- Action areas discussed:
- Complete the *CARM* building inventory to include in E2B Challenge during subsequent phases → Heritage, Industry and INFO.
 - Preparation of a final proposal for E2B Challenge. → INFO.

