



Summary monitoring questionnaire

Increasing capacities in cities for innovative
financing in energy efficiency

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- **MONITOR YOUR INVESTMENTS / SAVINGS**

It is important to put in place a clear monitoring methodology, to make sure you have an overview of the progress made and to address unforeseen risks. At first, you will need to define the purposes and uses for your monitoring process. At least, you should address the following set of purposes and uses:

Purposes	Uses
<ul style="list-style-type: none"> • To assess programme implementation progress (outcomes analysis) • To determine factors that contribute to programme implementation success or failure (program level process) • To determine factors that contribute to projects implementation success or failure (projects level process) 	<ul style="list-style-type: none"> • Accountability • To improve programme implementation • To improve projects effectiveness

After having defined what you intend to monitor, you will have to develop measurable objectives. These objectives should come from your action plan and on the basis of the CITYnvest reviews and pilots we recommend that you should address the following set of measurable objectives (and relevant set of data to be collected):

The core set of objectives to measure	The core set of data to collect
<ul style="list-style-type: none"> • Number of beneficiaries served • Number of buildings served by beneficiaries • Cumulative investment targets • Energy savings targets • Renewable energy targets 	<ul style="list-style-type: none"> • Beneficiaries served, categorised by size, typology, etc. • Buildings served, categorised by size, typology, etc. • Projects implemented, categorised by stage of development (initial assessment, preparation, tendering, awarding, implementation, follow-up) • Full time equivalent staff used to implement the programme • Expenditures for the programme implementation

Using the CITYnvest **quantitative monitoring template** you will be able to quickly start an outcome evaluation of your programme: download the template [here](#).

Using the CITYnvest **qualitative monitoring template**, you will be able to realise a first barriers/difficulties evaluation of your programme: download the template [here](#).